

COLESHILL TENNIS & SPORTS CLUB

Minutes of Committee Meeting on Monday 11th February 2019

Present : Pauline Hoskin : *Chairperson*; Michael Wood: *Membership*; Michael Palmer: *Communications*; Lisa Sales : *Secretary*; Karen Morris : *Social Organiser*; Dave Wood : *Member*

Apologies: David Arrand: *Treasurer*; Laura Davis-Harrison: *Tennis Manager*

Minutes of last meeting. Agreed, circulated and put on notice board.

MATTERS ARISING FROM LAST MEETING.

• **External paving renewal** - Further delays due to the weather has meant that work has not yet started. We have advised the urgency of this work as it needs to be carried out while the club is quiet and are waiting on a start date from Chris House. It was agreed that a second quote would be sought in an attempt to progress this matter.

• **Interior lounge décor** - Gary Downton has quoted £1,756 inclusive of materials to paint the interior. This quote has been accepted and work has commenced. Gary estimates the work will take 3 weeks. The furniture (sofas, chairs and tables) has now been ordered and will cost circa £4,000. The quote for the roman blinds of £650 inclusive of fabric has been accepted. Roger Cox has boxed in the pipes and framed the cupboard. The 3 internal doors have arrived and will be fitted on Friday 15th February – cost for supply and fit £739. The wall lights have been purchased at a cost of £270 and Dean Williams has been asked to fit these. The re-painting of the bar, replacement of worktop and splash back is still outstanding.

• **PAT testing** - As indicated, at previous meetings, the PAT testing of electrical equipment, at the club, is now well overdue. Pauline will speak to Roger Cox and Dean Williams to see if this can be carried out as a matter of priority.

PRIORITY MATTERS.

• **Committee vacancies** - Unfortunately due to work commitments, Laura Davis-Harrison has resigned as Tennis Manager. Pauline contacted Katie to see if she is willing to take on the role, but she has declined. Until a replacement is appointed Jane Breedon has kindly volunteered to attend the fixtures meeting. She has also expressed her potential interest in taking on the role. It was agreed that a communication would be sent out to all members asking if anyone is interested in the role of Tennis Manager.

FORWARD DIARY REVIEW:

Nothing to report.

CAPEX: None

COMMITTEE REPORTS.

- **Coaching** - Pauline advised that Friday evening junior multi sports had now ceased as no replacement coach could be found. Jack has advised Pauline that he is looking at holding a session on Thursday evenings for 'older' juniors. Start date yet to be confirmed.
- **Tennis Manager** - Unfortunately due Laura's work commitments and resignation tournament dates have not yet been organized.
- **Communications** - A communication to be sent to all members to advise of a club presentation evening combined with the 'official' re-opening of the new club house to be held on Saturday 30th March 2019. Further details of the format of the evening to be discussed and agreed by the Committee.
- **Membership** - No changes to membership numbers to report since last meeting. The committee had been requested by Jane Breedon to consider a 'discount' on her membership fees as she had not been able to play for 6 months. At the AGM it was agreed that such requests would be considered by the committee on a case by case basis from the start of the new season. It was therefore agreed that Jane's request could not be considered as 'retrospective discounts' were not agreed at the AGM.
- **Chairperson** - A new gate has been fitted on the car park. The cost of £124.80 will be reimbursed by the skip company who were responsible for the damage to the old gate. The old shed has now been cleared and items moved to the metal shed. The shed has subsequently been demolished. Thanks were extended to all volunteers who helped.
- **Treasurer** - Although Dave Arrand was unable to attend the meeting he provided a Treasurer's report for the month and advised that the Club refurbishment costs to date (net of VAT) were £7,223.49
- **Secretary** - Nothing to report.

- **Social** - Karen Morris advised the committee on her ideas for social events. The committee thanked Karen for her ideas and agreed that the following should be investigated further 1) open mic monthly nights (Saturdays) 2) Horse racing evening (potentially to coincide with Ascot) 3) Quiz night 4) Bridge afternoons/evenings 4) Petank.
- **Maintenance** - Position vacant.
 - **A.O.B.**
 - Bar chillers and renewal of beer pipework. It was agreed that Mike Wood would source a 'bund' to go under the chiller to contain any further leaks. Dave Arrand would be asked to liaise with Empire regarding the new pipes.
 - The committee felt that due to the club's intention to increase bookings to hire out the newly refurbishment club house, the matter of a debit card system should be investigated and considered again. Lisa Sales was asked to investigate and report back to the committee.

Meeting closed at 9.45 pm.

Refreshments £6.35

Next meeting – Monday 11th March 2019 @ 7.00 p.m.